

PARKS AND RECREATION COMMISSION

SYNOPSIS

GENERAL MEETING

**Wednesday, March 7, 2007
5:00 p.m.**

**City Hall
Room W-120
200 East Santa Clara Street
San José, CA 95113**

HELEN CHAPMAN, CHAIR

MELANIE RICHARDSON, VICE CHAIR

MIKE FLAUGHER

LESLEE HAMILTON

G.M. HARDING

JAMES KIM

JULIE MATSUSHIMA

MARY ANN RUIZ

MARK SWINEFORD

<p>To arrange an accommodation under the Americans with Disabilities Act to participate in this public meeting, please call the TTY number, (408) 294-9337, at least two business days before the meeting.</p>
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1 CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:06pm.

Present: Commissioners Chapman, Richardson, Flaughner, Kim, Hamilton, Matsushima, Swineford, Harding, and Ruiz

Absent: None

2 PLEDGE OF ALLEGIANCE

3 ORDERS OF THE DAY

4 CEREMONIAL ITEMS

5 ORAL COMMUNICATIONS

6 CONSENT CALENDAR

6.1 Approval of Synopsis for February 7, 2007 Meeting

It was moved by Commissioner Harding, seconded by Commissioner Hamilton, and voted unanimously that the Consent Calendar Items be Approved.

6.2 Declaration and Disclosure of Conflict of Interest Policy

6.3 Set a Public Hearing to Name a Park at Stockton and Lenzen Avenues as “Theodore Lenzen Park” on April 4, 2007

It was moved by Commissioner Swineford, seconded by Commissioner Harding, and voted unanimously that a Public Hearing be set on April 4, 2007.

6.4 Set a Public Hearing to Name the Soccer Bowl at Watson Park as “Watson Park Umberto Abronzino Soccer Bowl” on April 4, 2007

Speaker Ron Ceedy asked about plans to install lights at the field. Lights are included in the Master Plan for this site.

It was moved by Commissioner Swineford, seconded by Commissioner Harding, and voted unanimously that a Public Hearing be set on April 4, 2007.

7 PUBLIC HEARING

No items

8 ACTION ITEMS

8.1 Approval of the Proposed Master Plan for a Turnkey Park associated with the Hitachi Development

Jason Victor, KenKay Associates, provided a Powerpoint presentation to show land use designs for the three parks: Linear Green, Charlotte Commons and Active Community Park.

Mr. Victor answered questions posed by the commissioners regarding parking, maintenance and water accumulation in the stormwater detention areas. Commissioners were very concerned that the basins at the Linear Green would present safety issues with children playing nearby in the event of a 100 year flood. Staff responded that in the event of a 100 year flood and the detention basins fill with water for a significant time period, safety precautions will be implemented to prevent accidents from occurring.

It was moved by Commissioner Harding, seconded by Commissioner Swineford, and voted unanimously that the Master Plan be approved with staff recommendations regarding water pooling and safety precautions.

8.2 Approval of the Proposed Master Plan for the 1650 San Antonio Street Turnkey Mini-Park

It was moved by Commissioner Ruiz, seconded by Commissioner Richardson, and voted unanimously that the Master Plan be approved with the addition of a bicycle rack.

8.3 Approval of Letters Regarding the Spring 2007 General Plan Amendments

It was moved by Commissioner Swineford, seconded by Commissioner Richardson, and voted unanimously to authorize the Chairperson to sign the letter with “corrections”.

8.4 Review of Planning Applications

It was moved by Commissioner Hamilton, seconded by Commissioner Richardson, and voted unanimously to authorize the Chairperson to sign the letter from the February 15, 2007 Planning Review Meeting with corrections.

It was moved by Commissioner Kim, seconded by Commissioner Swineford, and voted unanimously to authorize the Chairperson to sign the letter from the February 22, 2007 Planning Review Meeting with corrections.

8.5 Animal Control Ordinance Issues

Jon Cicirelli answered questions for Commissioners regarding compliance issues for animal licenses, procedures for collecting license fees for renewals, steps the customer can take to avoid being issued an Administrative Citation and the procedure of turning all collection matters over to the Finance Department.

The Commissioners discussed possibly recommending to Council that a written policy is needed for issuing Administrative Citations for non-renewal of animal licenses. No action will be taken at this time.

It was requested that Jon Cicirelli provide an update to the Commission at his next scheduled presentation on the status of collections and related policies.

8.6 Appointment of Members to Land Use Policy Committee

It was moved by Commissioner Harding, seconded by Commissioner Swineford, and voted unanimously to reform the Land Use Policy Sub-Committee and appoint Commissioner Mike Flaughner and Commissioner Mary Ann Ruiz.

9 DIRECTOR’S REPORT

10 LIAISON REPORTS

10.4 Evergreen Smart Growth Project - No update.

10.5 Senior Citizens Commission - No update from Commissioner Frances Jones

10.6 Parks Maintenance Sub-Committee Reports

Melanie Richardson reported out on the meeting held on February 28, 2007. The committee reviewed the budget for park maintenance and requested additional information on future costs and revenues for the community serving programs of the Department.

10.7 Youth Commission - No update.

10.8 Sports Facility Feasibility Study Committee

Melanie Richardson reported out on the community meeting that was held on February 26, 2007 to kick-off this study. This committee will study the citywide needs for sports fields.

Community meetings will be scheduled in each council district. A schedule of upcoming meeting will be provided for commissioners.

11 INFORMATIONAL ITEMS

11.1 Update on Greenprint Status - PRNS is currently interviewing for Project Manager.

11.2 Presentation on Neighborhood Commission – Ernest Guzman was sick and therefore unable to attend the commission meeting. Staff will reschedule his presentation for an upcoming study session.

11.3 Park Trust Fund Loan Feasibility - Julie Mark and staff met with the City Attorney's Office to clarify the use of Park Trust Funds in a loan scenario. Loans between projects are not feasible due to issues with nexus and re-paying the interest on the loan amount from future collections of park trust funds.

11.4 Facility Reuse Strategy Update - No update.

11.5 Aquatics Master Plan Update – Cynthia Bojorquez reported out that Council approved repairing the four City pools and returning them for public use as soon as possible. Council will still need to review funding source(s) for the repairs. Four pools were open in 2006. In 2007, the City will be operating 9 pools.

11.6 Commissioner News Items

Friends of Guadalupe River Park will be making a future request to assign a Commissioner to serve on their master plan committee when they begin work on the design guidelines.

Chair Chapman commented on the nice groundbreaking ceremony for the regional Skate Park for Lake Cunningham Park.

Commissioner Swineford will serve on the panel to interview candidates to be the project manager for the Greenprint update.

11.7 Future Agenda Items

Budget and funding sources for maintenance of parks.

12 CORRESPONDENCE

13 ADJOURNMENT

The meeting was adjourned at 7:38pm.